

## Executive Decision Individual Decision Notice



**Decision Maker:** Grants Determination (Cabinet) Sub-Committee, 3 Jul 19

**Classification:**  
[Unrestricted or Exempt]

### **Payment of Historic Buildings Grant - Oxford House in Bethnal Green**

Under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 – notice is required to be given of the intention to take Executive Key Decisions.

Notice is given either through an Individual Decision Notice or through the Forward Plan. Notice must normally be given 28 Days' before the decision can be taken.

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| <b>Key Decision?</b> Yes   | <b>Ward(s)</b> St Peter's   |
| <b>Summary of Decision</b> | <p>Permission is sought from the Grants Determination Sub-Committee to make payment of a Historic Buildings Grant for £95,902 to Oxford House in Bethnal Green.</p> <p>The grant forms a contribution towards specific capital works – roofing and high level window repairs, which are now complete. The work has been found to be of a satisfactory conservation standard.</p> <p>The Council and Oxford House have a contractual agreement and now that Oxford House have met all the conditions of payment, the Council is in a position to release the funds.</p> <p>Oxford House was issued a formal grant offer and contractual agreement with the Council following a decision made by Grants Determination Sub-Committee on 6 June 2018. The grant forms a contribution towards specific capital works - roofing and high level window repair costs.</p> <p>This work was completed on 10 May 2019, although other capital work continues on site, due for completion early summer 2019. This includes the construction of a new main entrance leading onto Weavers Fields, a new café and internal renovation.</p> <p>Oxford House has requested that the payment of the grant is made before all capital works are complete because of cash flow issues. As the grant is for specific capital works, now complete to a satisfactory conservation standard, the Council is in a position to be able to release the funds.</p> |

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|  | <p>If permission is granted, the Place Shaping Team Leader will request the Finance Accounts Payments Section to issue a purchase order to Oxford House. On receipt of an invoice from Oxford House, payment can be made.</p> <p>(a) The grant contributes towards the roofing and high level window repairs, which impact on the integrity of the building, especially the highly significant chapel, and are imperative to the future sustainability of the building. The repairs help to preserve a valued heritage asset and community facility.</p> <p>(b) Repair works will ensure that the building is permanently wind and water tight and will enable the removal of the building from Historic England's Heritage at Risk register.</p> <p>(c) The appearance of the building will improve and as a result of the overall project, there will be greater community access through refurbished lettable space and a café which opens onto Weavers Fields.</p> <p>(d) The Council and Oxford House have a signed contractual agreement to release funds once the work is complete and an officer have visited site to inspect the works. The Heritage at Risk Projects Officer visited site on 14 May 2019 and found the work to be of a satisfactory conservation standard</p> |
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| <b>Community Plan Theme</b>   |  |
| <b>Cabinet Member</b>   | Deputy Mayor and Cabinet Member for Planning, Air Quality and Tackling Poverty (Councillor Rachel Blake) |
| Who will be consulted before decision is made and how will this consultation take place     | Commissioners<br>Head of Planning and Building Control   |
| Has an Equality Impact Assessment been carried out and if so the result of this Assessment? | n/A  |
| Contact details for comments or additional information                                      | Anna Zucchelli (Heritage at Risk Projects Officer)<br><br>Michael Ritchie (Place Shaping Team Leader)    |
| What supporting documents or other information will be available?                           | N/A  |

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| Is there an intention to consider this report in private session and if so why (Paragraph number – see notes section)? | No |
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## NOTES

### **Advance notice of Key Decisions**

Key decisions are all those decisions which involve major spending, or savings, or which have a significant impact on the local community. The precise definition of a key decision adopted by Tower Hamlets is contained in Article 13.03 of the [Constitution](#). Key Decisions are taken by the Mayor, or the Mayor in Cabinet.

Individual notices of new Key Decisions will be published on the website as they are known, whilst a Forward Plan collating these decisions will be published 28 days before each Cabinet meeting. The Forward Plan will be published on the Council's website and will also be available to view at the Town Hall and Libraries, Ideas Centres and One Stop Shops if required. [The Committee pages](#) on the Council website include copies of the Forward Plan, Cabinet and other meeting dates and the publication dates of the Forward Plan.

If, due to reasons of urgency, a Key Decision has to be taken where 28 days' notice have not been given. Notice will be published (including on the website) as early as possible and Urgency Procedures as set out in the Constitution will have to be followed.

The most effective way for the public to make their views known about the issues listed in the Forward Plan is to examine the consultation column of the Forward Plan, and/or contact the report author or Cabinet Lead Member as soon as possible, and no later than 10 working days before the decision is expected to be taken.

Reports, appendices and background papers will be available on the Council's website 5 clear working days before the Cabinet meeting. For all other information or to submit documents in relation to any issue, please contact the relevant officer.

### **Notice of Intention to Conduct Business in Private**

**The Council is also required to give at least 28 days' notice if it wishes to consider any of the reports on the agenda of an Executive meeting (such as Cabinet) in private session. The last row of each item below will indicate any proposal to consider that item in private session.** Should you wish to make any representations in relation to an item being considered in private please contact Democratic Services on the contact details listed below. Note that this applies to Cabinet but not to Individual Mayoral Decisions outside of Cabinet.

The notice may reference a paragraph of Section 12A of the 1972 Local Government Act. In summary those paragraphs refer to the following types of exempt information (more information is available in the Constitution):

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual

3. Information relating to the financial or business affairs of any particular person (including the authority handling the information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matters arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:-
  - a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**Democratic Services Contact Details:**

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